

The Georgia Board of Examiners of Licensed Practical Nurses met in Conference Room 102 of the Professional Licensing Boards Division of the Georgia Secretary of State, located at 237 Coliseum Drive, Macon, Georgia 31217.

WEDNESDAY, December 8, 2010

MEMBERS PRESENT:

Barbara Mitchell, RN, NHA, President
Jane Harte Sipple, LPN, CPUR, CCDS Vice President
Kellie R. Lockwood, RN, MSN, Cognizant Member
Patricia Z. Marshall, LPN, NAAC
Fredetena "Tina" Fletcher, LPN
Krista Andrea Phipps, LPN

MEMBERS ABSENT:

Le Ann Tuggle, Consumer Member

STAFF PRESENT:

James Cleghorn, Executive Director
Pam Candler, Board Support Specialist

Ms. Mitchell called the meeting to order at 9:06 a.m. and noted that a quorum was present to conduct business.

EXECUTIVE DIRECTOR'S REPORT

Mr. Cleghorn reported on the following items:

- On line applications for licensure by exam
- Upcoming renewals
- Upcoming legislative items

EXECUTIVE SESSION

Ms. Sipple moved, Ms. Marshall seconded and the Board voted to enter into Executive Session in accordance with O.C.G.A. §§43-1-2(k); 43-1-19(h); 43-26-5 (c) and 43-26-11, to deliberate on applications and enforcement matters and to receive information on applications, investigative cases and pending cases. The motion passed unanimously.

At the conclusion of Executive Session on Wednesday, December 8, 2010, Ms. Mitchell declared the meeting to be "open" pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq.

DISCIPLINE CASES - COMPLAINTS

Reinstatement – Application Review

LPNI090125 SRB Ms. Fletcher moved to reaffirm denial of reinstatement based on insufficient documentation regarding applicant's sobriety and criminal history. Ms. Phipps seconded the motion and it carried unanimously.

COMPLAINT

LPNI040207 KS Ms. Marshall moved to refer to the Attorney General's office for indefinite suspension of licensure for failure to comply with Consent Order. Ms. Phipps seconded the motion and it carried unanimously.

LPNI100270 SR Ms. Fletcher moved to close the case with a letter of concern (medication administration). Ms. Sipple seconded the motion and it carried unanimously.

LPNI110207 GAG Ms. Marshall moved to deny licensee's request to send a letter to the Louisiana Board of Nursing and to order licensee to have an outpatient Mental Physical Examination. Results are to be reviewed by the Cognizant Board Member. If warranted, refer to the attorney General's office for a hearing or consent order utilizing evaluation results and/or recommendations. If not warranted, close the case. Ms. Lockwood seconded the motion and it carried unanimously.

Miscellaneous – Self Report

LPNI11022 BJW Ms. Fletcher moved to close the case with a letter of concern (substandard care). Ms. Phipps seconded the motion and it carried unanimously

LPNI11022 BDM Ms. Fletcher moved to close the case with a letter of concern (substandard care). Ms. Phipps seconded the motion and it carried unanimously

Complaint Investigation Review

LPNI110282 TJM Ms. Fletcher moved to refer case to the Attorney General's Office for a Private Consent Order requiring licensee to take courses in Patient Rights, Patient Assessment and Documentation. Ms. Sipple seconded the motion and it carried. Ms. Marshall abstained.

LPNI110282 CWC Ms. Fletcher moved to refer case to the Attorney General's Office for a Private Consent Order requiring licensee to take courses in Patient Rights, Patient Assessment and Documentation. Ms. Sipple seconded the motion and it carried. Ms. Marshall abstained.

Miscellaneous – Self Report

LPNI100109 DKS Ms. Fletcher moved to refer case to the Attorney General's Office for indefinite suspension of licensure for repeated violations of the consent order and alcohol abuse. Ms. Lockwood seconded the motion and it carried unanimously.

Violation of Board Order

LPNI110109 MAH Ms. Marshall moved to refer case to the Attorney General's Office for indefinite suspension of licensure for repeated violations of the consent order. Ms. Phipps seconded the motion and it carried unanimously.

LPNI110110 MB Ms. Fletcher moved to refer case to the Attorney General's Office for indefinite suspension of licensure for repeated violations of the consent order. Ms. Sipple seconded the motion and it carried unanimously.

LPNI110111 RTD Ms. Marshall moved to refer case to the Attorney General's Office for indefinite suspension of licensure for repeated violations of the consent order. Ms. Lockwood seconded the motion and it carried unanimously.

LPNI110108 MTR Ms. Fletcher moved to refer case to the Attorney General's Office for indefinite suspension of licensure for repeated violations of the consent order. Ms. Phipps seconded the motion and it carried unanimously.

LPN Cognizant Discipline Report (grid)

Ms. Marshall moved to ratify the recommendations of the Cognizant Board member on complaint and application cases as follows. Ms. Sipple seconded the motion and it carried unanimously.

LPNI110080 LPNI110086 LPNI110274 LPNI110271 LPNI110204 LPNI110190
LPNI110205 LPNI110272 LPNI070073 LPNI100332 LPNI1 - JEW

OFFICE OF INSPECTOR GENERAL

LPNI100060 CHF Ms. Fletcher moved to accept Voluntary Surrender of License. Ms. Phipps seconded the motion and it carried unanimously.

LPNI110050 CMC Ms. Marshall moved to order licensee to have an outpatient mental physical examination. Results are to be reviewed by the Cognizant Board member. If warranted, refer to the attorney General's Office for a hearing or consent order utilizing evaluation results and/or recommendations. If not warranted, close the case. Ms. Sipple seconded the motion and it carried unanimously.

LPNI110075 SB Ms. Fletcher moved to order licensee to have an outpatient mental physical examination. Results are to be reviewed by the Cognizant Board member. If warranted, refer to the attorney General's Office for a hearing or consent order utilizing evaluation results and/or recommendations. If not warranted, close the case. Ms. Sipple seconded the motion and it carried unanimously.

LPNI110256 CMC Ms. Marshall moved to order licensee to have an outpatient mental physical examination. Results are to be reviewed by the Cognizant Board member. If warranted, refer to the attorney General's Office for a hearing or consent order utilizing evaluation results and/or recommendations. If not warranted, close the case. Ms. Phipps seconded the motion and it carried unanimously.

LPNI080031 LBC Ms. Fletcher moved to close the case. Ms. Sipple seconded the motion and it carried unanimously.

PERSONAL APPEARANCES

LPNI110170 NRC Ms. Fletcher moved to proceed with licensure by endorsement. Ms. Phipps seconded the motion and it carried unanimously.

LPNI110182 MS Ms. Marshall moved to proceed with licensure by endorsement. Ms. Sipple seconded the motion and it carried unanimously.

AYC #1231736 Ms. Fletcher moved to approve applicant to sit for the NCLEX-PN examination and to proceed with licensure upon receipt of passing score. Ms. Sipple seconded the motion and it carried unanimously.

APPLICATION REVIEW

CS #1247529 Ms. Fletcher moved to approve applicant to sit for the NCLEX-PN examination based on additional clinical hours shown on transcript, and to proceed with licensure upon receipt of passing score. Ms. Phipps seconded the motion and it carried unanimously.

JNF #1257403 Ms. Marshall moved to deny licensure based on insufficient clock hours. Ms. Phipps seconded the motion and it carried unanimously.

TRB #1254401 Ms. Fletcher moved to deny licensure based on insufficient clock hours. Ms. Phipps seconded the motion and it carried unanimously.

SLD #1247779 Ms. Marshall moved to deny licensure based on insufficient clock hours. Ms. Sipple seconded the motion and it carried unanimously.

MMO #1250037 Ms. Fletcher moved to approve applicant to sit for the NCLEX-PN examination and proceed with licensure upon receipt of passing score. Ms. Lockwood seconded the motion and it carried unanimously.

VBD #1260006 Ms. Marshall moved to approve applicant to sit for the NCLEX-PN examination and proceed with licensure upon receipt of passing score. Ms. Phipps seconded the motion and it carried unanimously.

AJM #1255624 Ms. Fletcher moved to require applicant to complete a Board approved refresher program containing at least 80 hours didactic and 80 hours clinical practice. Ms. Lockwood seconded the motion and it carried unanimously.

FLI #1254416 Ms. Marshall moved to proceed with licensure by reinstatement. Ms. Phipps seconded the motion and it carried unanimously.

SNL #1248443 Ms. Fletcher moved to request a letter of explanation regarding the charges of disorderly conduct and driving on a suspended license. Ms. Sipple seconded the motion and it carried unanimously.

SFR #1256194 Ms. Marshall moved to issue license with a letter of concern (alcohol). Ms. Lockwood seconded the motion and it carried unanimously.

EMS #1255371 Ms. Fletcher moved to proceed with licensure by examination. Ms. Phipps seconded the motion and it carried unanimously.

JET #1255100 Ms. Marshall moved to proceed with licensure by examination. Ms. Sipple seconded the motion and it carried unanimously.

LRR #1254926 Ms. Fletcher moved to proceed with licensure by examination with a letter of concern (alcohol). Ms. Lockwood seconded the motion and it carried unanimously.

DCC #1235438 Ms. Marshall moved to proceed with licensure by examination with a letter of concern (drugs). Ms. Sipple seconded the motion and it carried unanimously.

CLS #1259259 Ms. Fletcher moved to proceed with licensure by examination with a letter of concern (criminal). Ms. Lockwood seconded the motion and it carried unanimously.

TW #0915267 Ms. Marshall moved to proceed with licensure by reinstatement with a letter of concern (criminal). Ms. Phipps seconded the motion and it carried unanimously.

SGW #1257709 Ms. Fletcher moved to proceed with licensure by examination with a letter of concern (criminal). Ms. Phipps seconded the motion and it carried unanimously.

VI #1244590 Ms. Marshall moved to proceed with licensure by examination with a letter of concern (criminal). Ms. Phipps seconded the motion and it carried unanimously.

KH #1256608 Ms. Fletcher moved to proceed with licensure by endorsement. Ms. Phipps seconded the motion and it carried unanimously.

ML #1255063 Ms. Marshall moved to proceed with licensure by examination. Ms. Sipple seconded the motion and it carried unanimously.

KPS #1261227 Ms. Fletcher moved to proceed with licensure by endorsement with a letter of concern (alcohol). Ms. Lockwood seconded the motion and it carried unanimously.

AAT #1209023 Ms. Marshall moved that the mental/physical examination is incomplete. The board needs to receive a complete statement from the doctor regarding the ability of the nurse to practice nursing with reasonable care and safety. Ms. Sipple seconded the motion and it carried unanimously.

JT #1241137 Ms. Lockwood moved to uphold previous motion from August 18-19, 2010 meeting. Ms. Fletcher seconded the motion and it carried unanimously.

ALW #1255374 Ms. Marshall moved to proceed with licensure by examination. Ms. Phipps seconded the motion and it carried unanimously.

LOS #1257923 Ms. Fletcher moved to deny based on applicant's failure to graduate from an approved nursing education program according to O.C.G.A. §§ 43-26-36 (a) 1(C). Ms. Lockwood seconded the motion and it carried unanimously.

TSM #1254918 Ms. Marshall moved to proceed with licensure by examination with a letter of concern (criminal). Ms. Sipple seconded the motion and it carried unanimously.

BJ #1257711 Ms. Fletcher moved to proceed with licensure by endorsement with a letter of concern (criminal). Ms. Phipps seconded the motion and it carried unanimously.

CMA #1255956 Ms. Fletcher moved to proceed with licensure by examination. Ms. Phipps seconded the motion and it carried unanimously.

REPORT FROM THE EDUCATION COMMITTEE

Ms. Lockwood presented an overview of issues the Education Committee has been reviewing as they relate to moving from the quarter system to the semester system at the technical colleges throughout Georgia. The issues included:

- ❖ Reducing Clinical Hours
- ❖ Redesigning courses to fit in the semester outline

Ms. Lockwood moved to adjourn the meeting at 5:55 p.m. Ms. Fletcher seconded the motion and it carried unanimously.

THURSDAY, December 9, 2010

MEMBERS PRESENT:

Barbara Mitchell, RN, NHA, President
Jane Harte Sipple, LPN, CPUR, CCDS Vice President
Kellie R. Lockwood, RN, MSN, Cognizant Member
Patricia Z. Marshall, LPN, NAAC
Fredetena "Tina" Fletcher, LPN
Krista Andrea Phipps, LPN

MEMBERS ABSENT:

Le Ann Tuggle, Consumer Member

STAFF PRESENT:

James Cleghorn, Executive Director
Janet Jackson, JD, Assistant Attorney General
Julia Gould, RN MS, RN Education Consultant
Connie Styons, RN, MN, APN, NP-BC, LPN Education Consultant
Pam Candler, Board Support Specialist

OTHERS PRESENT

Lisa Anne Beck, M.Ed., D.C., Curriculum Program Specialist
Public Health & Safety/Nursing, Technical College System of Georgia
Katrina Walker, MSN, RN, Interim Director, Bauder College
Elizabeth Whitworth, Attorney for Bauder College

Ms. Mitchell called the meeting to order at 9:08 a.m. Ms. Mitchell noted that a quorum was present to conduct business.

NURSING EDUCATION PROGRAMS – TCSGa

Dr. Beck updated the board regarding semester conversion. The Technical College System's proposal to the board is as follows:

❖ Didactic/Classroom hours	450
❖ Clinical Hours	487.5
❖ Core Classes – two semesters	237.5
GRAND TOTAL:	1,175.0

Ms. Phipps moved to accept Ms. Beck's report and the proposal from the Technical College System of Georgia. Ms. Marshall seconded the motion and it carried unanimously.

RULES HEARING

Ms. Phipps moved to adopt Rule 400-2-.01 Licensure by Examination. Ms. Sipple seconded the motion and it carried unanimously.

Ms. Lockwood moved that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of the applicable laws as provided by the Attorney General's office. Ms. Sipple seconded the motion and it carried unanimously.

400-2-.01 LICENSURE BY EXAMINATION

The Board will authorize an applicant for licensure, who has completed and graduated from a nursing program as defined by O.C.G.A. §§ 43-26-32 to take the NCLEX-PN Examination after submitting to the Board proof of the following:

- (a) The applicant has successfully completed and graduated from a Board approved nursing education program prior to the licensing examination date;
- (b) the applicant must meet the statutory qualifications to become a licensed practical nurse in Georgia; and
- (c) the required fees have been paid.

Authority: O.C.G.A. §§ 43-1-25, 43-26-323; 43-26-35 and 43-26-37

Ms. Sipple moved to adopt Rule 400-2-.06 Temporary Permits. Ms. Lockwood seconded the motion and it carried unanimously.

Ms. Lockwood moved that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of the applicable laws as provided by the Attorney General's office. Ms. Sipple seconded the motion and it carried unanimously.

400-2-.06 Temporary Permit.

(1) Further Training: An applicant for licensure by endorsement or reinstatement required to complete further training through supervised clinical practice may be issued a temporary permit, according to the provisions of law, as follows:

(a) The temporary permit shall be valid up to six (6) months or until final action upon the application for licensure by endorsement or reinstatement is taken by the Board and a license is issued, whichever occurs first. In either case, the temporary permit is valid for a period of six (6) months. Any extension of the six (6) month temporary permit shall be at the discretion of the Board.

(b) The holder of this temporary permit may obtain supervised clinical practice training under supervision as outlined in the board approved work proposal submitted to the board by the applicant on forms provided by the board.

(2) Endorsement and Reinstatement: An applicant for licensure by endorsement or reinstatement who has submitted a completed application and provided verification of active practice may be issued a temporary permit according to the provisions of law as follows:

(a) Applicant has provided a current copy of their licensed practical/vocational nurse license from a NCLEX jurisdiction.

(b) The holder of this temporary permit may perform nursing duties under the supervision of a licensed registered nurse, doctor, podiatrist or dentist.

(c) The temporary permit shall be valid up to six (6) months or until final action upon the application for licensure by endorsement or reinstatement is taken by the Board and a license is issued, whichever occurs first. In either case, the temporary permit is valid for a period six (6) months. Any extension of the six (6) month temporary permit shall be at the discretion of the Board.

Authority: O.C.G.A. §§ 43-26-35; 43-26-38 and 43-26-39.

Ms. Lockwood moved to adopt Rule 400-3-.02 New Nursing Education Program Development. Ms. Fletcher seconded the motion and it carried unanimously.

Ms. Lockwood moved that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of the applicable laws as provided by the Attorney General's office. Ms. Sipple seconded the motion and it carried unanimously.

400-3-.02 New Nursing Education Program Development.

(1) Definitions.

(a) "Affiliating Clinical Facility" refers to a contracted health care agency utilized by a sponsoring agency for

clinical experience of the students enrolled in a Board-approved nursing education program.

(b) "Approved Nursing Education Program" located in this state means a nursing education program approved by the board as meeting criteria established by the board.

An "approved nursing education program" located outside this state means a nursing education program that the board has determined to meet criteria similar to and not less stringent than criteria established by the board. In order to be approved by the board, a nursing education program must be one that is offered by:

1. A unit of the University System of Georgia accredited by the Commission on Colleges of the Southern Association of Colleges and Schools;
2. An institution of the Technical College system of Georgia;
3. A nonprofit postsecondary institution of higher education that is accredited by a regional accrediting agency recognized by the United State Department of Education; or
4. a proprietary institution of higher education that is accredited by a regional accrediting agency recognized by the United States Department of Education.

(c) "Campus laboratory" refers to the area in the classroom building which has been designed and organized to simulate the actual hospital patient care setting and where students shall obtain initial practice on each other and/or mannequins prior to experience at the affiliating clinical facilities.

(d) "Clinical learning focus objectives" refer to those outcomes and competencies to be gained by student assignment to a specific affiliating clinical facility and/or area within the agency.

(e) "Clinical rotation plan" refers to the schedule by which students shall be assigned to and rotated through the appropriate experiences available at each affiliating clinical facility (The quarterly Clinical Rotation Plan), and to the plan by which students shall be assigned to and rotated through all of the affiliating clinical facilities during the entire

nursing education program (The Master Clinical Rotation Plan).

(f) "Learning Resource Library" refers to published literature, audiovisual aids, and all other educational materials available to faculty and students in the nursing education program.

(g) "Master Curriculum" Plan refers to the written summary showing the sequence of all courses offered in the nursing education program. It includes the number of contact or actual clock hours for each theory and clinical component of each course, the total hours of theoretical and clinical per quarter, and the total hours of theory and clinical for the entire program.

1. Theory includes those learning activities which occur in the classroom and campus 'laboratory setting.
2. Clinical includes pre- and post-conferences, actual patient care experience, and other patient-centered learning activities which occur in the clinical facility.

(h) A "Nursing Education Program" refers to a Board-approved program of practical nursing which has met the requirements of Board Laws and Rules in its establishment and operation in this state.

(i) "Sponsoring Agency" refers to a parent institution of the nursing education program. The parent institution shall provide financial and administrative support during the establishment and operational existence of a Board-approved nursing education program. Any change in the parent institution's accreditation or affiliation shall be reported to the Board within 30 days of such change.

(j) "Survey of need" refers to statements from potential affiliating clinical facilities' nursing directors on agency letterhead which describe each agency's current staffing patterns, the current number of vacancies per type of nursing personnel category; and the projected utilization of each level of nursing personnel within the facility in response to the changes occurring in the health care delivery system.

(k) "Syllabus" refers to a written summary of a course in the nursing education program. It includes the course title and number, its credit distribution, placement in the curriculum sequence, prerequisite and corequisite courses, a course description, learning goals or objectives., related learning activities, and clinical experience facility, if appropriate.

(2) At least twelve (12) months prior to the proposed enrollment of students in the first courses, the administrator of a sponsoring agency considering establishment of a nursing education program must submit a letter to the Board indicating intent to develop a program. The letter of intent shall include the

following information:

- (a) A documentation of need for graduates of the 1 program (Survey of Need) which cannot be met by existing nursing education programs within a thirty (30) mile radius or by satellites of those programs within a sixty establishment site; (60) mile radius of the proposed establishment site;
 - (b) Evidence that adequate clinical facilities are available for student experience;
 - 1. Each potential affiliating clinical facility should submit a letter:
 - (i) expressing willingness to contract with the proposed new nursing education program for student experience; and
 - (ii) describing the specifics about nursing programs already utilizing the facility;
 - (iii) describing how it shall assure that the new program's clinical experience needs shall be met without overloading the agency;
 - 2. At least three (3) licensed hospital or nursing home beds must be available for every one (1) student practical nurse at any given time;
 - 3. At least 40% of the total required clinical experience hours must be obtained in the hospital setting;
 - (c) The availability of classroom and campus laboratory facilities and a learning resource library for the program;
 - (d) Evidence of financial resources for the planning, implementation and continuation of the program; and (e) The estimated number of qualified applicants for initial and future classes as based upon a survey of the local community's interest in practical nursing education.
- (3) At least ten (10) months prior to offering the first courses, the administrator of the sponsoring agency shall submit to the Board the following information:
- (a) The official name of the proposed new nursing education program;
 - (b) The anticipated starting date of the program, the number of classes to be admitted per calendar year and the time(s) of admission of those classes, and the anticipated maximum number of students to be admitted per class;
 - (c) The official mailing address and telephone number for the program, and if different, the actual street location address for the classroom/laboratory/library building;
 - (d) A completed Clinical Facilities Information Sheet provided by the board which includes all requested specifics about the affiliating agencies;
 - (e) The Clinical Facility Self-Study Report from each proposed clinical facility affiliation which demonstrates compliance with board rules and which includes a current contract agreement between the sponsoring agency and the clinical facility and all other requested documentation;
 - (f) City/County maps which have been clearly marked to identify the actual locations of the nursing education program and each of its affiliating clinical facilities.
- (4) After the Board has received and reviewed the letter of intent and the materials pursuant to Rule 400-3-.02(2) and (3), the Board shall conduct site visits to the proposed new nursing education program and all of its affiliating clinical facilities.
- (a) If compliance with Board Laws and Rules has been demonstrated, the Board will grant Developmental Approval.
 - (b) If Developmental Approval is not granted, a written explanation shall be provided to the proposed new nursing education program.
- (5) At least eight (8) months prior to the enrollment of students in the first courses, the following materials shall be submitted as Report I:
- (a) The administrative structure of the sponsoring agency which demonstrates the lines of authority for the new nursing education program;
 - (b) A Nursing Faculty Qualification Record and a copy of the current Georgia Registered Nurse license which demonstrates compliance with Rule 400-3-.08, of the Practical Nursing Education Program Director or consultant who has been employed to continue the initial development of the new nursing education program;
 - (c) The program purpose, philosophy, and student terminal objectives pursuant to Rule 400-3-.06;
 - (d) A Master Curriculum Plan as described in Rule 400-3-.02(1)(f) and consistent with Rule 400-3-.07;
 - (e) The syllabi for all courses in the curriculum as described in Rule 400-3-.02(1)(j);
 - (f) A school/program catalog;

(g) All program and student policies shall include those which are specific to the nursing education program pursuant to Rule 400-3-.10(2). The policies should include: admission, academic standards, curriculum, student grievance, Occupational Safety and Health Administration Guidelines, and student health.

(6) At least four (4) months prior to the enrollment of students in the first courses, the following materials pertaining to each course to be offered during the first half of the curriculum shall be submitted as Report II:

(a) The specific theoretical and clinical objectives/competencies for each unit of study within each course;

(b) The course/teacher/clinical experience evaluation form(s) and procedure(s) which shall be used quarterly to critique all program learning activities and student/teacher interactions; AND

(c) The student learning and progress evaluation procedures and forms which shall be used in an ongoing critique of each student's theoretical and clinical progress toward each course's objectives and competencies.

(7) At least one (1) month prior to enrollment of students in the first courses, the completed Nursing Faculty Summary Sheet, the Nursing Faculty Qualification Records, and copies of current Georgia Registered Nurse licenses of the Practical Nursing Department Director and all nursing faculty shall be submitted as Report III. All nursing faculty must demonstrate the qualifications as set forth in Rule 400-3-.08.

(8) Provisional Approval shall be considered after the Board, reviews Reports I, II, and III and must be granted prior to the admission of students.

(a) If Provisional Approval is not granted, an explanation shall be included in the report to the school.

(b) A nursing education program with Provisional Approval is required to comply with all Board Laws and Rules pertaining to nursing education programs.

(c) A new program granted Provisional Approval will remain on Provisional Approval for two years or until its first graduating class has taken its initial licensing examination, whichever is earlier, and the scores report is reviewed by the Board.

(9) No later than one (1) month after the enrollment of students in the first courses, the following materials shall be submitted as Report IV:

(a) The actual start date of the program;

(b) The actual number of students enrolled;

(c) The projected completion/graduation date of the first graduates of the program; and

(d) The graduate evaluation forms and procedures which shall be used within the first year after graduation of each class to obtain job entry-level performance critiques from all graduates and their employers.

(10) The program shall be eligible for Full Approval if it has demonstrated compliance with all Board Laws and Rules, and if 80% of its first graduating class have passed their initial licensing examination after graduation during the period of Provisional Approval. Site visits to the program shall be conducted at least annually by the Board representatives until Full Approval is granted.

(11) The program shall be placed on Conditional Approval if it has demonstrated noncompliance with any of the Board Laws or Rules, OR if less than 80% of its first graduating class have passed their initial licensing examination during the period of Provisional Approval.

(a) Conditional Approval status shall continue for one additional year. During this year, the program must demonstrate compliance with all Board Laws and Rules AND the program must achieve a 80% pass rate of its graduates who have taken their initial licensing examination in order to receive Full Approval.

(b) Failure to achieve Full Approval within this three year period shall result in Withdrawn Approval pursuant to Rules 400-3-.03 and 400-3-.04.

(12) Graduates of a nursing education program which does not have Board approval shall be denied admission to the licensure examination.

(13) No later than six (6) months after the enrollment of students in the first courses, the following materials pertaining to each course to be offered during the remainder of the program's curriculum shall be submitted as Report V.

(a) The specific theoretical and clinical objectives/competencies for each unit of study within each course.

(b) Written plans for the utilization of affiliating clinical facilities as described in board rules.

(c) The student learning and progress evaluation procedures and forms which shall be used in an ongoing critique of each student's academic and clinical progress toward each course's objectives and competencies, if different from materials submitted in Report II.

(14) It is the responsibility of the sponsoring agency to submit two (2) copies of each required report to the board

at least three (3) weeks prior to the scheduled board meeting at which the report is to be considered.

Authority OGCA §§ 43-26-32, 43-26-35.

EXECUTIVE SESSION

Ms. Marshall moved, Ms. Sipple seconded and the Board voted to enter into Executive Session in accordance with O.C.G.A. §§43-1-2(k); 43-1-19(h); 43-26-5 (c) and 43-26-11, to deliberate on applications and enforcement matters and to receive information on applications, investigative cases and pending cases. The motion passed unanimously.

At the conclusion of Executive Session Ms. Mitchell declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq.

DISCIPLINE CASES – COMPLAINTS

Office of Inspector General

PSM #LPN100247 Ms. Phipps moved to order licensee to have an outpatient mental/physical examination. Results are to be reviewed by the Cognizant Board Member. If warranted, refer to the attorney General’s Office for a hearing or consent order utilizing evaluation results and/or recommendations. If not warranted, close the case. She further moved to have a Georgia Criminal Investigative Check done and to forward information on the other respondents to the appropriate board for further action. Ms. Marshall seconded the motion and it carried. Ms. Lockwood abstained.

GB #LPN100296 Ms. Lockwood moved to close the case and open a new complaint against the complainant. Ms. Fletcher seconded the motion and it carried unanimously.

CEASE & DESIST AND VOLUNTARY SURRENDER

Cease and Desist

Ms. Marshall moved to accept the voluntary cease and desist signed by Tamara McGuire. Ms. Sipple seconded the motion and it carried unanimously.

Voluntary Surrender

Ms. Phipps moved to accept the Voluntary Surrender of License LPN028024, Chyrl H. Floyd. Ms. Sipple seconded the motion and it carried unanimously.

ATTORNEY GENERAL’S REPORT

Ms. Phipps moved to accept the Attorney General’s Status Report. Ms. Marshall seconded the motion and it carried unanimously.

Ms. Phipps moved to add language to standard Consent Order terms which requires written proof of successful completion of any required courses to be sent directly to the Board at 237 Coliseum Drive, Macon, GA 31217. Ms. Marshall seconded the motion and it carried unanimously.

EAS LPN110086 AND LPN110149 Ms. Marshall moved to rescind motion from December 8, 2010 and refer to the Attorney General’s office for an expedited outpatient mental/physical examination. Utilizing the confidential order for mental/physical examination, the results are to be reviewed by the cognizant board member and the legal/discipline nurse consultant. If warranted, refer to the Attorney General’s Office for a hearing or consent order utilizing evaluation

results and/or recommendations. If not warranted, close the case. Also, refer to the Office of Inspector General for further investigation. Ms. Lockwood seconded the motion and it carried unanimously.

Ms. Mitchell asked Ms. Jackson about statutory authority to make all schools filing applications for licenses to require them to do so through the On Line Examination Application Process. Ms. Jackson responded in the negative. Ms. Mitchell inquired if a letter could be written to each program about delays in allowing students to take the NCLEX PN test.

LICENSES ISSUED ADMINISTRATIVELY

Ms. Phipps moved to accept the list of 320 licenses issued administratively by staff from October 15, 2010 to December 5, 2010. Ms. Sipple seconded the motion and it carried unanimously.

OCTOBER BOARD MINUTES

Ms. Phipps moved to approve October Board Meeting Minutes as corrected and amended. Ms. Sipple seconded the motion and it carried unanimously.

BAUDER COLLEGE

Ms. Katrina Walker, Acting Director of Nursing, informed the Board that Bauder College had received approval for the substantive change from the Southern Association of Colleges (SACS) for their Registered Nursing and Licensed Practical Nursing programs. The college is still searching for a Director of Nursing and an RN and a LPN Coordinator. The college has established a clinical affiliation with Grady Memorial Hospital.

Ms. Sipple moved to accept the December 2010 Response to Report 1 for the Practical Nursing Program at Bauder College. Ms. Phipps seconded the motion and it carried unanimously.

There being no further business, the meeting adjourned at 3:00 p.m.

Barbara Mitchell, RN, NHA, **President**

James Cleghorn, **Executive Director**